



Wednesday, March 23, 2022 Regular Meeting

In-Person
Administration Building
4567 Route 9 North
Howell, New Jersey 07731

7:00 PM

At 7:00 PM the Board will convene to Public Session and may convene to Executive Session when needed and will return to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note all Board Meetings are recorded for future possible airing on the district and other media venues.

A. Call to Order

Subject	1. Notice of Meeting
Meeting	Mar 23, 2022 - Regular Meeting
Category	A. Call to Order
Access	Public
Type	Procedural

The Regular Meeting of the Howell Township Board of Education will be held in-person at 7:00 PM on Wednesday, March 23, 2022, in the Main Meeting Room of the Administration Building, 4567 Route 9 North, Howell, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975).

The meeting may be viewed through the district website.

- Mr. Albert Miller, Board President
- Mr. Mark Bonjavanni, Board Vice President
- Mr. Laurence Gurman, Board Member
- Dr. Stephen Levine, Board Member
- Dr. Denise Lowe, Board Member
- Mrs. MaryRose Malley, Board Member
- Mrs. Cristy Mangano, Board Member
- Mrs. Jennifer Okerson, Board Member
- Mr. Ira Thor, Board Member

Subject	2. District Goals
Meeting	Mar 23, 2022 - Regular Meeting
Category	A. Call to Order

Access Public

Type Procedural

District Goals

Learner Success:

Accelerate learning through authentic learning experiences that encompass play, passion, and purpose through developmentally appropriate practices.

District Culture & Climate:

Sustain a positive culture of learning while supporting social and emotional needs of all members of our school community with an emphasis on equity and culturally proficient practices.

Community Interaction:

Invigorate community and district outreach and interaction through a broad spectrum of communication platforms.

Technology:

Transform educational settings through the use of technology to foster progressive learning environments inclusive of semi-synchronous learning strategies.

Subject 3. Board Goals

Meeting Mar 23, 2022 - Regular Meeting

Category A. Call to Order

Access Public

Type Procedural

Board of Education Mission, Vision, and Boardsmanship Code of Practices

Board Goals

Governance

Ensure the use of data to monitor progress towards district mission, vision, and goals.

Equity

Enact culturally proficient practices and ensure equity and access for each person’s whole self in support of an actively inclusive learning community that aligns with the [Strategic Plan](#).

Boardsmanship

Enhance Board member focus on student growth as a basis for decision making that uses protocols and processes that sustain trust between board members.

Learner Success

To enhance and monitor the inclusivity of classroom and school-wide practices focusing on learner wellness, responsive classroom practices, strong engagement, and learner voice.

Finance

Preserve educational priorities through fiscally responsible governance and diligent budgeting.	
Board of Education Vision Statement	Board of Education Mission Statement
To sustain a culture of learning that empowers District progress through creative & collaborative boardsmanship.	Foster a team that governs with strong, diverse, yet harmonized voices to ensure relentless learning for a better tomorrow.

Subject 4. Statement to the Public

Meeting Mar 23, 2022 - Regular Meeting
 Category A. Call to Order
 Access Public
 Type Procedural

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

Subject 5. Roll Call

Meeting Mar 23, 2022 - Regular Meeting
 Category A. Call to Order
 Access Public
 Type Procedural

Subject 6. Salute to Flag

Meeting Mar 23, 2022 - Regular Meeting
 Category A. Call to Order
 Access Public
 Type Procedural

Subject 7. Statement of Mission and Vision Statement

Meeting Mar 23, 2022 - Regular Meeting
 Category A. Call to Order
 Access Public
 Type Procedural

Subject 8. Announcement by President

Meeting Mar 23, 2022 - Regular Meeting
 Category A. Call to Order
 Access Public
 Type Information, Procedural

Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on March 8, 2022.

Subject 9. Recognitions

Meeting Mar 23, 2022 - Regular Meeting
 Category A. Call to Order
 Access Public
 Type Procedural

1. Winter Sports Season Award Winners
2. Oratorical and Essay Winners

B. Executive Session

Subject 1. Enter into Executive Session

Meeting Mar 23, 2022 - Regular Meeting
 Category B. Executive Session
 Access Public
 Type Action

Recommended Action WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and
 WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and
 WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.
 NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Discipline Appeal
2. Personnel
3. Superintendent Evaluation Pre-Conference
4. HIB

Subject 2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session

Meeting Mar 23, 2022 - Regular Meeting
 Category B. Executive Session

Access Public
 Type Information

C. Minutes and Correspondence

Subject 1. Minutes

Meeting Mar 23, 2022 - Regular Meeting

Category C. Minutes and Correspondence

Access Public

Type Action, Minutes

Recommended Action Approve the minutes of the February 9, 2022 Regular Board of Education Meeting and Executive Session minutes, as attached.

Minutes [View Minutes](#) for Feb 9, 2022 - Regular Meeting

Subject 2. Correspondence

Meeting Mar 23, 2022 - Regular Meeting

Category C. Minutes and Correspondence

Access Public

Type Information

Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.

D. Comments

Subject 1. Board President's Comments

Meeting Mar 23, 2022 - Regular Meeting

Category D. Comments

Access Public

Type Information

E. Reports

Subject 1. Superintendent's and Board Secretary's Reports

Meeting Mar 23, 2022 - Regular Meeting

Category E. Reports

Access Public

Type Reports

Superintendent's Report

1. Progress Towards District Goals
2. Suspensions
3. Update

File Attachments
 2021-2022 Progress Towards District Goals .pdf (3,155 KB)

F. Comments from Public

Subject 1. Public Comment Statement

Meeting Mar 23, 2022 - Regular Meeting

Category F. Comments from Public

Access Public

Type Information

The Board uses Public Comment as an opportunity to listen to Public Comments. It is not intended to be used to debate issues or enter into a question and answer session as this formal procedure provides respect for members of the public who may wish to speak. In accordance with its Bylaw, the Board will limit each speaker's comments to three minutes. The Board does not recognize proxies or the practice of sharing of time with another speaker. Each speaker needs to be recognized by the Presiding Officer. Please announce your name and address for the record. Please remember all comments are to be directed to the Presiding Officer, and not to individual Board Members or members of Administration. Once your three minutes have expired please step away from the podium so the next member of the public can have a chance to speak as well. We understand certain matters, such as the Executive Orders and mandates, can invoke strong emotional feelings on both sides of the order. The Board will maintain a level of decorum towards all speakers. Everyone is expected maintain their own courtesy and civility towards the Board, Administration and more importantly, towards each other. Calling out, shouting down or disruption by any resident in the audience will not be answered or tolerated. Anyone that cannot live by this will be asked to leave. As reflected in our policy, the Public Comment portion of this meeting tonight is 45 minutes, with the President being the official time keeper. Please note, sometime during our second Public Comment session, will be used for comments sent in via email. Since not all issues before the Board can be resolved immediately, the Board will not be responding to issues raised during Public Comment, however, we may seek additional information so Mr. Isola or one of the other administrators can look into it. This allows for as many people as possible to speak during our meetings.

Subject 2. Public Comments

Meeting Mar 23, 2022 - Regular Meeting

Category F. Comments from Public

Access Public

Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

G. Committee Updates and Liaison Reports

Subject 1. Updates and Reports

Meeting Mar 23, 2022 - Regular Meeting

Category G. Committee Updates and Liaison Reports

Access Public

Type Discussion, Information

Administrative File Attachments
 _ CI Highlights 2_17_22.pdf (95 KB)
 Draft Education Committee Meeting Minutes 2-28-2022.pdf (103 KB)
 DRAFT Policy Meeting Minutes 3-7-22.pdf (137 KB)
 3-17-22 Draft Finance Minutes.pdf (24 KB)
 2-24-22 Finance Minutes.pdf (23 KB)

H. Unfinished Business

Subject 1. Unfinished Business

Meeting Mar 23, 2022 - Regular Meeting

Category H. Unfinished Business

Access Public

Type Discussion

I. Discussion Items

Subject 1. Discussion Items May Result In Board Action

Meeting Mar 23, 2022 - Regular Meeting

Category I. Discussion Items

Access Public

Type Discussion

1. Board Retreat/Workshop
 2. Agenda

J. New Business - Consent Agenda

Subject 1. Approval of Consent Agenda

Meeting Mar 23, 2022 - Regular Meeting

Category J. New Business - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Motion to approve consent agenda and addenda items. [Abstentions to items will be noted in the minutes.]

K. Enrollment

Subject 1. Approve Enrollment for November 2021, December 2021 and January 2022

Meeting Mar 23, 2022 - Regular Meeting

Category K. Enrollment

Access Public

Type Action (Consent)

File Attachments
 Nov 2021 Enrollment.pdf (68 KB)
 Dec 2021 Enrollment.pdf (67 KB)
 Jan 2022 Enrollment.pdf (67 KB)

L. 2000 Programs - Consent Agenda

Subject 1. Student National TSA Conference 2022

Meeting Mar 23, 2022 - Regular Meeting

Category L. 2000 Programs - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attendance of eligible students who qualify at the 2022 virtual State Technology Student Association (TSA) Conference, to attend the 2022 Annual TSA National Conference from June 26 - June 30, 2022 in Dallas, TX.

Goals Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.

Subject 2. Advisors National TSA Conference 2022

Meeting Mar 23, 2022 - Regular Meeting

Category L. 2000 Programs - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the attendance, registration, transportation, lodging and federal meals and incidental expenses of up to two Technology Student Association (TSA) advisors to attend the 2022 Annual TSA National Conference from June 26 - June 30, 2022 in Dallas, TX at an approximate cost of \$2,800.00 per advisor. Attendance of the advisors is subject to the total number of eligible students attending the 2022 National TSA Conference.

Goals Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.

File Attachments
 2022 TSA National Conference - Advisors Cost Estimate.pdf (66 KB)

Subject 3. Approval of First Reading Policy 2415.05

Meeting	Mar 23, 2022 - Regular Meeting
Category	L. 2000 Programs - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the first reading of Policy 2415.05 - Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment.
Goals	Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment. Enhance community engagement, awareness and support.

File Attachments

[Policy 2415.05 - Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment.pdf \(47 KB\)](#)

Subject **4. Approval of First Reading Policy 2431.4**

Meeting	Mar 23, 2022 - Regular Meeting
Category	L. 2000 Programs - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the first reading of Policy 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries.
Goals	Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members. Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments

[Policy 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries.pdf \(27 KB\)](#)

Subject **5. Approval of First Reading Regulation 2431.4**

Meeting	Mar 23, 2022 - Regular Meeting
Category	L. 2000 Programs - Consent Agenda
Access	Public
Type	Action (Consent)

Recommended Action Approve the first reading of Regulation 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries.

Goals Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.
Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments
Regulation 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries.pdf (47 KB)

Subject 6. Approval of First Reading Policy 2622

Meeting Mar 23, 2022 - Regular Meeting

Category L. 2000 Programs - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the first reading of Policy 2622 - Student Assessment.

Goals Enhance community engagement, awareness and support.
Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments
Policy 2622 - Student Assessment.pdf (22 KB)

Subject 7. Approval of First Reading Regulation 2622

Meeting Mar 23, 2022 - Regular Meeting

Category L. 2000 Programs - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the first reading of Regulation 2622 - Student Assessment.

Goals Enhance community engagement, awareness and support.
Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments
Regulation 2622 - Student Assessment.pdf (37 KB)

Subject 8. Approval of NJ Commission for the Blind and Visually Impaired

Meeting	Mar 23, 2022 - Regular Meeting
Category	L. 2000 Programs - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the Request to Provide Services Contract, Level 1 Services, from the New Jersey Commission for the Blind and Visually Impaired for a student for the 2021-2022 school year at a total cost of \$1,539.00.
Goals	Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.

M. 3000 Professional Staff - Consent Agenda

Subject 1. Rescind Appointment

Meeting	Mar 23, 2022 - Regular Meeting
Category	M. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Rescind the appointment of Debra Kroupa from the position of Part-Time Registered Nurse, for the 2021-2022 school year at a rate of \$39.00 per hour. (Previously approved January 5, 2022)

Subject 2. Appointment of School Nurse

Meeting	Mar 23, 2022 - Regular Meeting
Category	M. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Appoint _____ to the position of School Nurse at Middle School South, effective _____, 2022, or sooner, at Step __ __, \$ _____, pro-rated. (Rpl. C. Penn- Resignation). *PENDING CRIMINAL HISTORY

Subject 3. Approval of LOA Extension for Teacher

Meeting	Mar 23, 2022 - Regular Meeting
Category	M. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the following leave of absence extension for Doug Anderson, Social Studies Teacher at Middle School North:

LEAVE	FROM	THROUGH

Extended Medical Leave	March 2, 2022	April 5, 2022 (AM Only)
With Pay	(24.5 sick/personal days)	
With Benefits		
Extended Medical Leave	April 5, 2022 (PM Only)	April 14, 2022
With Pay Minus the Substitute Cost	(7.5 days)	
With Benefits		

Subject 4. Approval of Substitute Limited Employment Contract Extension

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the extension of Daniel O'Heney to the position of Social Studies Teacher at Middle School North, effective March 2, 2022 through April 14, 2022 at a salary of \$42,000.00, prorated. (Substitute Limited Employment Contract) (Rpl. D. Anderson- LOA).

Subject 5. Approval of LOA Extension for Teacher

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence extension for Kyle Jane Auwaerter, Special Education Teacher, Middle School South:

LEAVE	FROM	THROUGH
Extended Medical Leave	March 30, 2022 (PM Only)	June 30, 2022 or sooner
Without Pay		
With Benefits		

Subject 6. Approval of Substitute Limited Employment Contract Extension

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the extension of Kristen Goldberg to the position of Special Education Teacher at Middle School South, effective March 29, 2022 through June 30, 2022 at a salary of \$42,000.00, prorated. (Substitute Limited Employment Contract) (Rpl. K. Auwaerter- LOA).

Subject 7. Approval of LOA Extension for Teacher

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence extension for Kristina Segreti, Special Education Teacher at Land O'Pines School:

LEAVE	FROM	TO
Family Leave	April 10, 2022	April 22, 2022
Without Pay	(1 week)	
With Benefits		

Subject 8. Approval of Substitute Limited Employment Contract Extension

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the extension of Christine Sanchez to the position of Special Education Teacher at Land O'Pines School, retroactive to March 17, 2022 through April 14, 2022 at a salary of \$42,000.00, prorated. (Substitute Limited Employment Contract) (Rpl. K. Segreti- LOA).

Subject 9. Approval of LOA Extension for Teacher

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence extension for Kristin Vega, Special Education Teacher at Newbury School:

LEAVE	FROM	THROUGH
Ext. Maternity Leave	April 2, 2022	June 30, 2022
Without Pay		
Without Benefits		

Subject 10. Approval of Substitute Limited Employment Contract Extension

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the extension of Shea Cody to the position of Special Education Teacher at Newbury School, effective April 2, 2022 through June 30, 2022 at a salary of \$42,000.00, prorated. (Substitute Limited Employment Contract) (Rpl. K. Vega- LOA).

Subject 11. Approval of LOA Extension for Teacher

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence extension for Amber Williams, Instructional Coach at Aldrich and Taunton Schools:

LEAVE	FROM	THROUGH
Family Leave	May 6, 2022	June 30, 2022
Without Pay	(6 weeks)	
With Benefits		

Subject 12. Approval of LOA for Instructional Coach

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Christine Veracierta, Instructional Coach:

LEAVE	FROM	THROUGH
Family Leave	April 25, 2022	June 30, 2022
Without Pay	(8 weeks as needed)	
With Benefits		

Subject 13. Approval of LOA for Teacher

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Moira Adams, Science Teacher at Middle School North:

LEAVE	TO	FROM
Medical Leave	March 1, 2022	April 8, 2022
Without Pay		
With Benefits		

Subject 14. Approval of LOA for Teacher

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Jessica Amato, Guidance Counselor at Middle School North:

LEAVE	FROM	THROUGH
Maternity Leave	May 16, 2022	June 3, 2022 AM Only
With Pay	(12.5 sick/personal days)	
With Benefits		
Medical Leave	June 3, 2022 PM Only	June 30, 2022
Without Pay	(3 weeks)	
With Benefits		

Subject 15. Approval of LOA for Teacher

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Courtney Delpriora, Grade 2 at Greenville School:

LEAVE	FROM	THROUGH
Family Leave	March 21, 2022	June 30, 2022
Without Pay	(12 weeks as needed)	
With Benefits		

Subject 16. Approval of LOA for Teacher

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Valerie Flanagan, Special Education Teacher at Aldrich School:

LEAVE	FROM	TO
Family Leave	March 1, 2022	March 25, 2022
Without Pay	(4 weeks)	
With Benefits		

Subject 17. Approval of LOA for Teacher

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Melissa Hohmann, Language Arts Teacher at Middle School South:

LEAVE	FROM	TO
Maternity Leave	May 2, 2022	June 10, 2022
With Pay	(29 sick days)	
With Benefits		
Family Leave	June 13, 2022	June 30, 2022
Without Pay	(1 week)	
With Benefits		

Subject 18. Approval of LOA for Teacher

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Kimberly Thomas, Health and Physical Education Teacher at Middle School North:

LEAVE	FROM	TO
Medical Leave	March 30, 2022	May 25, 2022
With Pay	(35 sick days)	
With Benefits		

Subject **19. Appointment of Substitute Limited Employment Contract**

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Annie Simineri to the position of Grade 6 Teacher at Middle School North, from April 1, 2022 through June 30, 2022 at a salary of \$42,000.00, prorated. (Substitute Limited Employment Contract) (Rpl. J. Notta- LOA). *PENDING CRIMINAL HISTORY

Subject **20. Appointment of After School Academic Support Advisor**

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following individual as After School Academic Support Advisor for the 2021-2022 school year, at a stipend of \$1,800.00 prorated, effective April 1, 2022:

NAME/SCHOOL	GRADE LEVEL	SUBJECT
Megan Watson/MSS (Replacing. M. Hohmann)	7	Language Arts

Subject **21. Amendment of Substitute Salary Upgrade(s)**

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the salary(s) for the following Substitute Teacher(s) from \$97.00 per day to \$115.00 per day, effective March 1, 2022 (obtained teaching certificate):

Emma Bolembach	

Subject **22. Approval of Substitute Nurse(s) \$100 Per Day**

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Nurse(s) for the 2021-2022 school year at the rate of \$100 per day, as needed. *PENDING CRIMINAL HISTORY

Debra Kroupa*

Subject 23. Approval of Substitute Teacher(s) \$115 Per Day

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2021-2022 school year at the rate of \$115 per day, as needed. *PENDING CRIMINAL HISTORY

Andrea Menhart*	

Subject 24. Approval of Substitute Teacher(s) \$97 Per Day

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2021-2022 school year at the rate of \$97 per day, as needed. *PENDING CRIMINAL HISTORY/CERTIFICATION

Gabriella Quartuccio*	Chelsea McCann
Angela Sulfaro*	

Subject 25. Approval of Tuition Reimbursement

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the reimbursement of 50% of the tuition cost for the attached graduate course(s) being taken during the 2021-2022 school year. The attached staff members shall be reimbursed consistent with contract upon successful completion of the course(s):

Goals To attract, motivate, retain and invigorate talent teams to influence a community of learners.

File Attachments
[Tuition Reimbursement for March 23, 2022.pdf \(291 KB\)](#)

Subject 26. Appointment of New Teacher Mentor(s)

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following New Teacher Mentor(s) for the 2021-2022 school year:

NEW TEACHER	MENTOR/SCHOOL	PAYMENT
Erika England	Paige Ferris/Ardena	\$225.00
Shea Cody	Tara Dixon/Newbury	\$75.00

Subject 27. Approval of Bilingual Child Study Team Evaluations

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc., Edison, NJ to provide Child Study Team evaluations in many languages at the following rates for the 2021-2022 school year:

Goals Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.

Language	Learning Evaluation	Speech/Language Evaluation	Psychological Evaluation	Social History Evaluation
Other Languages	\$800	\$800	\$800	\$800
Spanish	\$750	\$750	\$750	\$750
Conference Translation	\$120/per hour			

Subject 28. Approval of Effective School Solutions

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Effective School Solutions, LLC, New Providence, NJ, to provide intensive therapeutic services for the 2022-2023 school year in the amount of \$264,270.00.

Goals Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.

Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.

Subject 29. Approval of Internship(s)

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to complete their internship(s) requirements in the Howell Township Public Schools for the 2021-2022 school year: *PENDING CRIMINAL HISTORY

<u>NAME</u>	<u>TIME</u>	<u>POSITION</u>	<u>SCHOOL</u>
Emma Slaughter,* Biotechnology High School	May 31, 2022 - June 15, 2022 Internship	Music/Vocal Teacher	Christina Grego, MSN
Beata Wolak,* Biotechnology High School	May 31, 2022 - June 15, 2022 Internship	Science Teacher	Josh Langenberger, MSS

Subject 30. Approval of First Reading Policy 3233

Meeting Mar 23, 2022 - Regular Meeting

Category M. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the first reading of Policy 3233 - Political Activities.

Goals To attract, motivate, retain and invigorate talent teams to influence a community of learners.

File Attachments
Policy 3233 - Political Activities.pdf (26 KB)

Subject	31. Authorization of Workshop Mileage and Registration
Meeting	Mar 23, 2022 - Regular Meeting
Category	M. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.
Goals	To attract, motivate, retain and invigorate talent teams to influence a community of learners.

File Attachments
Workshops March 23, 2022.pdf (11 KB)

N. 4000 Support Staff - Consent Agenda

Subject	1. Approval of Central Office Secretary
Meeting	Mar 23, 2022 - Regular Meeting
Category	N. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve Michele Portaro, Substitute/Attendance Coordinator, to work during the summer of 2022, as needed, at the appropriate per diem rate.

Subject	2. Approval of LOA for Central Office Secretary
Meeting	Mar 23, 2022 - Regular Meeting
Category	N. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the following leave of absence for Christie Calderon, Central Office Secretary:

LEAVE	FROM	TO
Maternity Leave	July 5, 2022	September 1, 2022
With Pay	(43 sick days)	
With Benefits		
Family Leave	September 2, 2022	November 25, 2022
Without Pay	(12 weeks)	
With Benefits		

Subject 3. Resignation of Special Education Assistant

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Jamie Cowling, Special Education Teacher Assistant at Land O'Pines School, effective March 4, 2022.

Subject 4. Resignation of ESL Assistant

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Maria Ann Dolch, ESL Instructional Assistant at Middle School North, effective March 17, 2022.

Subject 5. Appointment of Special Education Teacher Assistant(s)

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following list of Special Education Teacher Assistants at Step 1, \$27,250.00:*PENDING CRIMINAL HISTORY

NAME	SCHOOL	REPLACING	EFFECTIVE
Alexa Post	Land O' Pines School	J. Cowling- Resignation	4/4/2022
Ingrid Vega*	MSS	E. Bolembach- Transfer	3/24/2022
Heather Zito*	Griebling (1:1)	NEW SECTION	3/24/2022

Subject 6. Amendment of LOA for Special Education Teacher Assistant

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the following leave of absence for Brianne Glennon, Special Education Teacher Assistant at Griebling School (previously approved February 9, 2022):

LEAVE	FROM	THROUGH
Medical Leave	January 13, 2022 (PM Only)	March 21, 2022
Without Pay	(9 weeks)	
With Benefits		
Family Leave	March 22, 2022	June 30, 2022
Without Pay	(12 weeks)	
With Benefits		

Subject 7. Approval of LOA Extension for Special Education Assistant

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence extension for Laurie Pietropollo, Special Education Teacher Assistant at Griebling School:

LEAVE	FROM	THROUGH
Extended Medical Leave	March 11, 2022	March 24, 2022
With Pay	(10 sick/personal days)	
With Benefits		
FMLA	March 25, 2022	April 29, 2022
Without Pay	(4 weeks)	
With Benefits		
Extended Medical Leave	May 2, 2022	June 30, 2022
Without Pay		
Without Benefits		

Subject 8. Approval of LOA for Special Education Teacher Assistant

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Tara Mariani, Special Education Teacher Assistant at Griebling School:

LEAVE	FROM	THROUGH
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Family Leave	February 28, 2022	March 11, 2022
Without Pay	(2 weeks)	
With Benefits		

Subject **9. Approval of Special Education Teacher Assistants for After-School Programs**

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following list of Special Education Teacher Assistants for after-school programs, as needed, at the rate of \$15.80 per hour for the 2021-2022 school year (ARP-IDEA Grant Funded):

Goals Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.

Eileen Kulik	Karen Ryan
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Subject **10. Approval of Substitute School Secretary(s)/Office Assistant(s)/Media Assistant(s) \$84.50 Per Day**

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Secretary/ Office Assistant/Media Assistant at the rate of \$84.50 per day, as needed: *PENDING CRIMINAL HISTORY

Kimberly Cutrona	Chelsea McCann
Libby Ove	Antionette Bruno*

Subject **11. Appointment of Substitute Limited Employment Contract**

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following list of Special Education Teacher Assistants at a salary of \$21,400.00, prorated: (Substitute Limited Employment Contract) *PENDING CRIMINAL HISTORY

NAME	SCHOOL	REPLACING	EFFECTIVE
Engy Eskander*	Griebling	L. Pietropollo-LOA	3/28/2022-6/30/2022
Rebecca Kuebler*	Adelphia	B. Glennon- LOA	4/4/2022, or sooner-6/30/2022

Subject 12. Approval of Substitute Teacher Assistant(s)

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher Assistant(s) for the 2021-2022 school year at the rate of \$13.00 per hour, as needed: *PENDING CRIMINAL HISTORY

Kimberly Cutrona	Samantha Riley*
Chelsea McCann	Engy Eskander*
Rebecca Kuebler*	

Subject 13. Resignation of Day Head Custodian

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of David Culp, Day Head Custodian at Middle School North, effective March 12, 2022.

Subject 14. Resignation of Fulltime Custodian

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Brenda Diaz-Castillo, Fulltime Custodian at Aldrich School, effective March 4, 2022.

Subject 15. Resignation of Fulltime Custodian

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Eunice Diaz-Castillo, Fulltime Custodian at Ardena School, effective March 19, 2022.

Subject 16. Resignation of Hourly 10-2 Custodian

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Kevin Hawley, Hourly 10-2 Custodian at Middle School South, effective March 26, 2022.

Subject 17. Resignation of Hourly 10-2 Custodian

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Richard Mumpower, Hourly 10-2 Custodian at Ramtown School, effective February 28, 2022.

Subject 18. Appointment of Hourly 10-2 Custodian

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Melissa Candeletti to the position of Hourly 10-2 Custodian at Ramtown School for the 2021-2022 school year at an hourly rate of \$14.98/hr. PENDING CRIMINAL HISTORY REVIEW (replacing Richard Mumpower)

Subject 19. Appointment of Maintenance Personnel

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Steven Cocchiara to the position of Full-Time Maintenance Person for the 2021-2022 school year, at Step 1, \$42,600, prorated. PENDING CRIMINAL HISTORY REVIEW

Subject 20. Appointment of Fulltime Custodian

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Andre Incorvaia to the position of Full-Time Custodian at Aldrich School, at Step 1, \$27,700, prorated. PENDING CRIMINAL HISTORY REVIEW

Subject 21. Appointment of Grounds Personnel

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Sylvester Circelli Jr to the position of Full-Time Grounds Personnel for the 2021-2022 school year, at Step 1, \$32,050, prorated. PENDING CRIMINAL HISTORY REVIEW

Subject 22. Approval of Transfer to Day Head Custodian

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of Galina Dineva from Night Head Custodian at Ramtown School to the position of Day Head Custodian at Land O'Pines School, effective March 16, 2022 at Step 20, \$70,140, prorated. (Replacing Charles Rakita - Resignation)

Subject 23. Approval of Transfer to Night Head Custodian

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of Richard Mawer from Custodian at Middle School South to the position of Night Head Custodian at Ramtown School, effective March 24, 2022 at their current Step and Salary on the Custodial Salary Guide, with a stipend of \$1,400, prorated. (Replacing Galina Dineva - Transfer)

Subject 24. Approval of Transfer of Hourly Custodian

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of Scott Beyer, Hourly Custodian at Ardena School, to the position of Fulltime Custodian at Ardena School, effective March 24, 2022.

Subject 25. Approval of LOA for Groundsman

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Nicholas Saner, Grounds Personnel with the Buildings & Grounds Department:

LEAVE	FROM	THROUGH
Family Leave	February 23, 2022	June 30, 2022
Without Pay	(12 weeks as needed)	
With Benefits		

Subject 26. Approval of Black Seal Stipend

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following to receive a Black Seal License stipend of \$200.00 for the 2021-2022 school year, effective March 1, 2022, prorated.

Christopher Bulick	Ramazan Simsir
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Subject 27. Rescind Appointment- Bus Driver

Meeting Mar 23, 2022 - Regular Meeting
Category N. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Rescind the appointment of Jevon Vassell from the position of Bus Driver for the 2021-2022 school year at Step 1, \$23.29 per hour (Previously approved February 9, 2022).

Subject 28. Resignation of Bus Driver

Meeting Mar 23, 2022 - Regular Meeting
Category N. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Accept, with regret, the resignation of Glenn Davis, Bus Driver, effective March 11, 2022.

Subject 29. Resignation of Bus Driver

Meeting Mar 23, 2022 - Regular Meeting
Category N. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Accept, with regret, the resignation of Salvatore Grasso, Bus Driver, effective March 14, 2022.

Subject 30. Resignation of Bus Driver

Meeting Mar 23, 2022 - Regular Meeting
Category N. 4000 Support Staff - Consent Agenda
Access Public
Type Action (Consent)
Recommended Action Accept, with regret, the resignation of Bernice VanPelt, Bus Driver, effective March 31, 2022.

Subject 31. Resignation of Cafeteria Aide

Meeting Mar 23, 2022 - Regular Meeting
Category N. 4000 Support Staff - Consent Agenda
Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Joann Fadelici, Cafeteria Aide at Adelpia School, effective February 18, 2022.

Subject 32. Resignation of Cafeteria Aide

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Sueann Sommers, Cafeteria Aide at Ardena School, effective February 11, 2022.

Subject 33. Appointment of Cafeteria Aides

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following Cafeteria Aides for the 2021-2022 school year: PENDING CRIMINAL HISTORY REVIEW

Name	Location	Hours/Rate
Yulia Tulotta	Middle School North	3 / \$13.00

Subject 34. Approval of Cafeteria Aide Transfers

Meeting Mar 23, 2022 - Regular Meeting

Category N. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of the following Cafeteria Aides for the 2021-2022 school year:

Name	From Location	To Location	Hours/Rate
Joy Kobel	Griebing School	Adelpia School	2.5 / \$13.00
Carmela Esposito	MS North	Griebing School	2.5 / \$15.00

O. 5000 Pupils - Consent Agenda

Subject 1. Affirm HIB Report

Meeting Mar 23, 2022 - Regular Meeting

Category O. 5000 Pupils - Consent Agenda

Access Public

Type Action

Recommended Action Affirm Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported at the February 9, 2022 Board Meeting.

Subject 2. Approval of Tuition Student - Newark Public Schools

Meeting Mar 23, 2022 - Regular Meeting

Category O. 5000 Pupils - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the tuition cost from Newark Public Schools due to a change in program/placement for a special education student (placed in a mentor group home in Howell) to attend Howell Middle School South effective February 18, 2022 for the remainder of the 2021-2022 school year, previously approved on October 13, 2021 as follows:

SCHOOL	PROGRAM	TUITION
Middle School North	General Education	\$16,448.00/\$91.38 per diem
Middle School South	Behavioral Disabilities	\$49,008.00/\$272.27 per diem (includes Counseling)

Subject 3. Approval of Tuition Students - State Responsible

Meeting Mar 23, 2022 - Regular Meeting

Category O. 5000 Pupils - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the tuition costs for the following state responsible students effective September 13, 2021, previously approved June 23, 2021:

Goals Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

SCHOOL - GRADE	PROGRAM	TUITION	TRANSPORTATION
Aldrich - 4th Grade	General Education	\$15,164.00	\$337.67 average per diem, plus all applicable fees
Aldrich - 5th Grade	General Education	\$15,164.00	\$367.28 average per diem, plus all applicable fees

Subject 4. Approval of Tuition Student - State Responsible

Meeting Mar 23, 2022 - Regular Meeting

Category O. 5000 Pupils - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the tuition costs for the following state responsible student effective September 24, 2021, previously approved October 13, 2021:

Goals Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

SCHOOL - GRADE	PROGRAM	TUITION	TRANSPORTATION
Ramtown - 4th Grade	Learning or Language Disabilities	\$24,921.00 (includes speech services)	\$421.47 average per diem, plus all applicable fees

Subject 5. Approval of Second Reading of Policy 5541

Meeting Mar 23, 2022 - Regular Meeting

Category O. 5000 Pupils - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the second reading of Policy 5541 - Anti-Hazing, as currently enacted in accordance with Bylaw 0131 - Bylaws, Policies, and Regulations, at the February 9, 2022 Board Meeting.

Goals Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.
Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments Policy 5541 Anti-Hazing.pdf (29 KB)

Subject 6. Approval of First Reading of Revised Policy 5541

Meeting Mar 23, 2022 - Regular Meeting

Category O. 5000 Pupils - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the first reading of revised Policy 5541 - Anti-Hazing.

Goals Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.

File Attachments
Policy 5541 - Anti-Hazing.pdf (30 KB)

P. 6000 Finances - Consent Agenda

Subject 1. Bills and Claims Submitted by Board Secretary

Meeting Mar 23, 2022 - Regular Meeting

Category P. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the payment of all bills and claims as shown for the periods 02-01-2022 to 02-14-2022, 02-15-2022 to 02-28-2022, 03-01-2022 to 03-14-2022, 3-15-2022 to 03-16-2022 and 03-17-2022 have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6:20-2:13, I certify that as of March 23, 2022 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

File Attachments
Bills and Claims List 02-01-2022 to 02-14-2022.pdf (563 KB)
Bills and Claims List 02-15-2022 to 02-28-2022.pdf (457 KB)
Bills and Claims List 03-01-2022 to 03-14-2022.pdf (739 KB)
Bills and Claims List 03-15-2022 to 03-16-2022.pdf (206 KB)
Bills and Claims List 03-17-2022.pdf (44 KB)

Subject 2. Board Secretary and Treasurer Reports

Meeting Mar 23, 2022 - Regular Meeting

Category P. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the January 2022 Board Secretary and Treasurer's Report

File Attachments
DOC783.pdf (1,673 KB)

Subject 3. Tentative Base Budget

Meeting Mar 23, 2022 - Regular Meeting

Category P. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the submission of the 2022-2023 Tentative School Budget to the Monmouth County Executive Superintendent of Schools as recommended by the Finance Committee at the March 17, 2022 Finance Committee Meeting.

Goals Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

1. Approval of Tentative Base Budget

BE IT RESOLVED that the tentative budget be approved for the 2022-2023 School Year using the 2022-2023 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	Budget	Local Tax Levy
General Fund	114,153,603	81,142,185
Special Revenue Fund	1,837,690	
Debt Service Fund	2,114,766	1,437,067
Total Base Budget	118,106,059	82,579,252

2. Authorize Advertisement

Authorize Board Secretary to advertise tentative budget pursuant to NJSA-18A:7F. in the paper of record with the form required by the State Department of Education

3. Authorize Public Hearing

Authorize Board Secretary to schedule a Public Hearing to be held at the Administration Building, 4567 Route 9, Howell, New Jersey on Wednesday, May 4, 2022 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2022-2023 School Year.

4. Capital Reserve

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve- Other Capital Projects in the amount of \$1,453,000 which represents expenditures for construction projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the NJ Learning Standards.

5. Maintenance Reserve

BE IT RESOLVED, that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$3,166,018 withdrawal from the Maintenance Reserve Account for utilization of required maintenance activities as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

6. Travel and Related Expense Reimbursements

WHEREAS, the Howell Township Board of Education recognizes school staff and board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as defined in NJAC 6A:23A-1.2, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless

this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, the maximum travel amount in the current school year is \$100,000. The amount expended through February 2022 is \$1,364.58; and

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.3 et seq., as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3 et seq., to a maximum expenditure of \$100,000 for all staff and board members for the 2022-2023 school year.

The numbers are the tentative budget numbers and are subject to change.

Subject **4. Transfers**

Meeting Mar 23, 2022 - Regular Meeting

Category P. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the monthly transfers through February 2022, as recommended by the Finance Committee.

File Attachments
[Transfers through February 2022.pdf \(290 KB\)](#)

Subject **5. Shared Service Contract**

Meeting Mar 23, 2022 - Regular Meeting

Category P. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the 2021-2022 Shared Services agreement between the Howell Board of Education and the Central Jersey Program for Recruitment of Diverse Educators (CJ Pride).

Goals To attract, motivate, retain and invigorate talent teams to influence a community of learners.
 Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.

Administrative File Attachments
[Howell SHARED SERVICES AGREEMENT for 2021-2022 \(1\).pdf \(170 KB\)](#)

Subject **6. 2022 NJ Sustainability Summit**

Meeting Mar 23, 2022 - Regular Meeting

Category P. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Authorize the registration of Board Members and Administration to attend the New Jersey Sustainability Summit, Holmdel, NJ, on Friday, June 24, 2022 8:00a.m. - 4:00p.m., at a cost of \$38.00 per person, accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines. (Poll will be taken at meeting for attendance).

Each board member will recuse themselves on voting on his/her attendance.

Subject 7. Extend Quote for Clean & Degrease Kitchen Exhaust Systems

Meeting Mar 23, 2022 - Regular Meeting

Category P. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Extend Q#6-18 for Clean & Degrease Kitchen Exhaust Systems, to Hoodz Kitchen Exhaust Cleaning, Freehold, NJ, from July 1, 2022 through June 30, 2023 at a rate of \$8,800.00 annually.

Goals To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.

Subject 8. Extend Quote for AHERA Services

Meeting Mar 23, 2022 - Regular Meeting

Category P. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Extend Q#3-19 for AHERA Services, to Environmental Design, Pennsauken, NJ, from July 1, 2022 through June 30, 2023 at a rate of \$3,360.00 annually.

Goals To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.

Subject 9. Award Quote 1-22 Bi-Fold Door Inspection & Repair

Meeting Mar 23, 2022 - Regular Meeting

Category P. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award Quote #1-22 Bi-Fold Door Inspection & Repair to Guardian Gym Equipment, Nyack, NY, in the amount of \$3,199.00 per year from March 22, 2022 through March 21, 2023 as the lowest qualified quote received.

Goals To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.

Subject 10. Purchase of Grounds Equipment

Meeting Mar 23, 2022 - Regular Meeting

Category P. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Purchase of (1) Groundsmaster 4000-D (T4) Lawn Mower and (1) Universal Sunshade, (white) from Storr Tractor Company, 3191 Route 22, Somerville, NJ in the total amount of \$80,786.40. Prices are based on the current NJ State Approved ESCNJ Co-op #18/19-25.

Goals To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.

File Attachments
Lawn Mower Quotes.pdf (139 KB)

Subject 11. Award Bid for Kitchen Renovation of Equipment and Preparation Lines at Middle School North & South

Meeting Mar 23, 2022 - Regular Meeting

Category P. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award Bid #1-22 Kitchen Renovation of Equipment and Preparation Lines at Middle Schools North and South as reviewed by the Operations Committee and recommended by the Finance Committee to Denver Equipment of Charlotte, Charlotte, NC, in the amount of Middle School North: \$276,752.08, Middle School South: \$255,286.83 as the lowest qualified bid received.

Goals To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.

Q. 7000 Property - Consent Agenda

Subject 1. Accept Donation Greenville Elementary School

Meeting Mar 23, 2022 - Regular Meeting

Category Q. 7000 Property - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept the donation to Greenville Elementary School from the Greenville Elementary School PTO to purchase Phase 1 of the Outdoor Classroom equipment from Burke BCI Company, in the amount of \$41,445.00.

File Attachments
 Greenville Outdoor Classroom Donation Letter.pdf (114 KB)

R. 8000 Operations - Consent Agenda

Subject 1. Approval of First Reading Policy 8465

Meeting Mar 23, 2022 - Regular Meeting

Category R. 8000 Operations - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the first reading of Policy 8465 - Bias Crimes and Bias-Related Acts.

Goals Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.
 Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments
 Policy 8465 - Bias Crimes and Bias-Related Acts.pdf (34 KB)

Subject 2. Approval of First Reading Regulation 8465

Meeting Mar 23, 2022 - Regular Meeting

Category R. 8000 Operations - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the first reading of Regulation 8465 - Bias Crimes and Bias-Related Acts.

Goals Establish safe and secure learning environments that contribute to the physical, social and emotional wellness of students, staff, families and community members.
 Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments
 Regulation 8465 - Bias Crimes and Bias-Related Acts.pdf (46 KB)

S. 9000 - Community - Consent Agenda

Subject	1. Approval of First Reading Policy 9560
Meeting	Mar 23, 2022 - Regular Meeting
Category	S. 9000 - Community - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the first reading of Policy 9560 - Administration of School Surveys.
Goals	Enhance community engagement, awareness and support. Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments
Policy 9560 - Administration of School Surveys.pdf (33 KB)

T. New Business: Non-Consent Agenda Items

Subject	1. New Business: Non-Consent Agenda Items
Meeting	Mar 23, 2022 - Regular Meeting
Category	T. New Business: Non-Consent Agenda Items
Access	Public
Type	Discussion

U. New Business: Addenda to the Agenda

Subject	1. New Business: Addenda to the Agenda
Meeting	Mar 23, 2022 - Regular Meeting
Category	U. New Business: Addenda to the Agenda
Access	Public
Type	

V. Comments from the Public

Subject	1. Public Comments
Meeting	Mar 23, 2022 - Regular Meeting
Category	V. Comments from the Public
Access	Public
Type	Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

Subject **2. May be submitted via email publiccommentboemtg@howell.k12.nj.us Please visit the district website <https://www.howell.k12.nj.us> for instructions and details prior to the meeting date.**

Meeting Mar 23, 2022 - Regular Meeting

Category V. Comments from the Public

Access Public

Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and email comments received may be read into the record, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

W. Closing Items

Subject **1. Adjournment**

Meeting Mar 23, 2022 - Regular Meeting

Category W. Closing Items

Access Public

Type Action

Recommended Action Motion to Adjourn

RONALD SANASAC
Assistant Superintendent for
Business Administration/Board Secretary